



*Nature knows no boundaries...*

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## NATUREREACH VOLUNTEER PROGRAM ASSISTANT

### Description:

#### **NatureReach Mission:**

To provide nature-related programming to the community and to be an advocate and resource of environmental literacy and sustainability to community groups, associations, and organizations.

#### **Position Description:**

This is a volunteer position that works as a member of NatureReach's After School Outreach team. Program Assistant will assist NatureReach instructors and work directly with students in primarily an outdoor environment.

### Duties:

#### **Job Duties & Responsibilities:**

Assist instructors with presentation of programs and supervision of children  
Assist with program preparation  
Assist with program development, depending on time

### Qualifications:

#### **Qualities and Skills:**

The successful candidate must have/be the following:

- Desire to work with children
- Ability to work with a diverse population
- Self-motivated, detail-oriented, and highly-organized
- Ability to work in a team environment
- Flexibility and strong commitment to collaboration
- Ability to maintain confidentiality and commitment to professional ethics

#### **Time Requirement:**

**2 ½ hours 2 times a week during NatureReach's contract with a school**

#### **Additional Requirements:**

- Complete volunteer application
- Participate in an interview
- Complete a volunteer background check